

ER: 6-1955

MEMORANDUM FOR: Chief, Administrative Staff, WE Division, DD/P

SUBJECT : Reassignment [REDACTED]

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1. On 21 October 1954 the Administration Career Board recommended to the Deputy Director (Administration) that Mr. [REDACTED] WE Division, DD/P, be reassigned to the position of [REDACTED] in the Commercial Division, DD/P. Mr. [REDACTED] both as a member of the Administration Career Board and as Chief of Administration, DD/P, has heartily concurred in this recommendation and the Chief of the Commercial Division has expressed his pleasure in the possibility of obtaining the services of Mr. [REDACTED]. With the knowledge that this proposed reassignment would be clearly in the best interests of Mr. [REDACTED] and of the Agency, the Deputy Director (Administration) has approved this reassignment.

2. With respect to the timing of the moves involved in this reassignment, a significant factor is the real need of the Chief of the Commercial Division to obtain Mr. [REDACTED] services (the Business Analyst position is presently unoccupied). Despite this need, it has been found necessary to have Mr. [REDACTED] replacement, Mr. [REDACTED] arrive in [REDACTED] on or about 1 February 1955. It is also desired that Mr. [REDACTED] work together in [REDACTED] for several weeks and that Mr. [REDACTED] then return and report for duty in the Commercial Division on or about 1 March 1955. The implementation of this plan would require that Mr. [REDACTED] take such leave as he desires prior to his return (it has been generally understood that such would be Mr. [REDACTED] own wish).

3. It would be appreciated if you would take such action as is necessary to implement this planning with all parties concerned.

[REDACTED]
Special Assistant to the
Deputy Director (Administration)

cc: COA/DD/P

SA-DD/A:DST:alc (28)

1-chrono

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